

Criteria for the Faculty Awards and Dean's List
Faculty of Agriculture, University of Jaffna

(As per the UGC guidelines with Reference no UGC/QAAC/STQA/01 dated 05.02.2018)

FACULTY AWARD

Introduction

Faculty Awards shall be awarded to the overall best performing students of each academic programme in the faculty, at the end of each academic year.

The best five outstanding students of each academic programme shall be selected based on the guidelines described below.

1. Objectives

This scheme of award is introduced to recognize highly motivated students who are equally talented in academic and extracurricular activities. Apart from academic merit, other areas of consideration are;

- Exceptional leadership
- Community service/outreach engagement and good studentship
- Outstanding talents in the fields of sports
- Creativity and exceptional ability in aesthetic or technical fields
- Research or pursuing new knowledge

2. Application Procedure

- The Dean of the Faculty shall call for applications at the end of an academic year.
- A student of the Faculty of Agriculture is eligible and should submit an application in the prescribed format for the Faculty Awards.
- This application form will serve as a tool of assessment against established evaluation criteria.
- Application forms are available at the Dean's office and also can be downloaded from the Faculty website.
- Students need to submit certified copies of all the documentary evidence together with the application to claim the points. Without valid evidence points will not be given.
- Students shall submit their applications through their Student Counsellors/Academic Advisers who shall certify the contents of the applications.
- Students shall prepare and participate for an interview if the selection panel requests.

3. Eligibility Requirements

- The applicant should be an undergraduate student of the faculty.
- The applicant shall have completed all the academic requirements of the year of Assessment including all the compulsory courses.
- The applicant should have a GPA of 3.30 or above in each semester

4. Ineligible Students

- Any student who obtains an improved grade/grades subsequently, by repeating a module/modules shall not be eligible to score the points.
- Any student on whom disciplinary action has been taken by the Vice Chancellor or Deputy Vice Chancellor for any misconduct shall not be eligible.
- Any applicant having less than 70% of the total marks for the application will not be considered for evaluation

5. Appointment of a Selection Committee

- A Selection Committee consisting of 5 members shall be appointed by the Senate under the Chairmanship of the Dean of the Faculty.
- The other selection committee members shall be two Senate members from the relevant Faculty and two Senate members from another faculty.
- The Selection Committee shall be responsible in organizing the selection process and final decision on recipients.

6. Selection Criterion

Best five students from each academic programme will be selected respectively from each batch annually.

Academic achievements (60%)

Applicants who have obtained above 3.30 GPA will be considered for evaluation. The marks of a particular GPA will be evaluated as

Marks of the Applicant = (GPA of the Applicant/4.00) *60

If the Faculty GPA scale is not 4, calculation may be done accordingly, otherwise the average of row marks of the examination could be taken.

Score of the Applicant= (Average % of Score at the Examination /100) *60

Extracurricular Activities (40%)

Any achievement considered under this category should be within the period of academic programme and can be recounted in consecutive years throughout the programme.

		Marks assigned
A. Leadership/Holding responsibility of a recognized Body (MAX 10 marks)		
A1. Leadership in National Body		
a	Recognition of being in a National Body (e.g. Young Zoologist, Soil science society)	10 marks
b	President / Chairperson	5/year
c	General Secretary	4/year
d	Treasurer/Editor	3/year
e	Committee Member	2/year
f	Member	1/year

		Marks assigned
A2. Leadership position of university and/or Faculty Organization or in a Registered Society		
a	President of Student Union (University and/or Faculty)	3/year
b	President of Registered society [Forestry Association, Environmental Association, etc.] (University and/or Faculty)	2.5/year
c	General Secretary of Student Union (University and/or Faculty) [Forestry Association, Environmental Association, etc.]	3/year
d	General Secretary of a registered Society [Forestry Association, Environmental Association, etc.] (University and/or Faculty)	2.5/year
e	Vice-President/Treasurer/ Editor of Student Union (University / Faculty)	2/year
f	Vice-President/Treasurer/ Editor of a registered society [Forestry Association, Environmental Association, etc.]	1.5/year
g	Committee member Student Union - (University / Faculty)/a registered society [Forestry Association, Environmental Association, etc.]	1/year
B. Community Service and Good Citizenship (MAX 10 marks)		
B1	Ideals of Community Service and Good Citizenship e.g. Assisting a victim of an accident	8/case
B2	Serving as a volunteer in a natural disaster (Part of Community level/ Faculty level Association/ Organizations/Clubs social work project)	8/case
B3	Assisting fellow citizens in an exceptional way	8/case
B4	President of a community club /community level (Eg: Rotary club, Sri Lankan Red cross/any other registered local associations)	05
B5	Vice-President/Vice-Secretary/Secretary/Treasurer/ Editor of a community club community level (Rotary club, Sri Lankan Red cross/any other registered local associations)	03
B6	Member of a community club at community level (Rotary club, Sri Lankan Red cross/ any other registered local associations)	01
B7	Contribution to the outstanding activities of community club (Evidence: Certified by the Patron and President and Secretary responsible for the community club)	03
B8	Contribution to the social/outreach engagement activities to the farming communities (Evidence: Certified by Chairperson responsible and the person-in-charge of the activity)	02
C. Outstanding Talents in Sports (MAX 30 marks)		
C1. World University Games / National Games (Individual)		
a	First Place	20
b	Second Place	15
c	Third Place	10

		Marks assigned
d	Participation in an event (Maximum up.to 10 Marks)	5
C2. International/ National Sports Event representing the University (Team)		
a	First Place	10
b	Second Place	8
c	Third Place	6
d	Participation in an event	3
C3. Regional (Provincial) Sports Event representing the University/Faculty (Team)		
a	First Place	8
b	Second Place	6
c	Third Place	4
d	Participation in an event	2
	(Evidence: Certified by the authorized organizers Eg: Provincial/ Divisional/District Sports officer)	
C4. Inter University Events		
a	First Place (Team - half points)	6/ each event
b	Second Place (Team - half points)	5
c	Third Place (Team - half points)	4
d	Participation in an event (Maximum up to 04 Marks) (Team - half points)	2
C5. Intra-university events		
a	First Place (Team - half points)	1.5
b	Second Place (Team - half points)	1
c	Third Place (Team - half points)	0.5
d	University Colors/ Best Athlete/ Player of the Year (Half colour- half points)	3
C6. Intra-faculty events [Individual performance only] [max 4 marks]		2/event
C7. Post of President, Vice president, Secretary, Junior treasurer and Editor of Sport Council or Captain/ Vice Captain of University team Registered sports club [(Evidence: Certified by the authorized organizers Eg: University/Provincial/ Divisional/District Sports officer)		1/position/ Year
C8. Member of University team/ Club		1/position /Year
D. Creativity and Exceptional Ability in Aesthetic or Technical Fields (MAX 25 marks)		
D1. Literature/ Creative/Esthetics competition		
a	International aesthetic awards / accolades	20
b	National aesthetic awards / accolades	10
c	Regional (Provincial) Aesthetic awards/ Accolades	05
D2. Completion of examinations or graduating performance in aesthetic fields/Literature		
a	Visharada in oriental music	5

		Marks assigned
b	Royal/ Trinity Collage Examinations in Western Music/ Qualifying levels of Sankeetha sabai (each level 1 mark)/ Equivalent examinations in literature	5
c	Arangetaram in Bharatanatyam/Music/ Instruments	5
D3. Participation in international/National exchange programs through competitive process		
a	Research/cultural visits	10
D4. Public/ mass media performance in aesthetic fields (Outside the University)		
a	Participant in Stage drama/ Debate/ Dance/ Music	6
b	Director/Editor/ Actor/ Actress in Movie/ Short films	8/4
c	Participating in a TV reality show	8
d	Announcer/composer of a program in Radio/TV	4
D5. Performance in aesthetic/ literature/ Creative fields at a university approved event		4
a	University level First Place	5
b	University level Second Place	4
c	University level Third Place	3
d	University level Participation	2
e	Faculty level First Place.	2
f	Faculty level Second Place	1.5
g	Faculty level Third Place	0.5
h	Faculty level Participation	0.25
D6. Invention in technological field or taking part in project of technological advancement (depending on the scale and degree of creativity committee can decide maximum up to 10 marks)		10
E. Research or pursuing new knowledge (MAX 20 marks)		
E1. Peer Reviewed Publication		
a	Author of a paper in a peer reviewed indexed scientific journal	15
b	Author of a paper in a peer reviewed non-indexed scientific journal	10
E2. Presentation at a Scientific Forum		
a	International Conference	6
b	Local Conference/ Annual sessions	3
E3. Active contribution to outstanding research project		
a	Notable contribution to a national project	5
b	Notable contribution to a regional project	4
c	Notable contribution to an Institutional level project	3
d	Notable contribution to a faculty level project	2
E4. Author of a book/chapter/ Newspaper/ Magazine/ Newsletter		
a	Author/Joint Author of a book (printed/e-version)	4
b	Author/Joint Author of a book chapter (printed/e-version)	2

c	Author of article in International/National/Regional Magazines	3/2/1 Respectively
d	Author of articles in Newspaper/Magazine/ Newsletter	Up to 1 (Max 5)
e	Author/joint Author/Editor of a Booklet (printed/e-version) for dissemination of information to farmers/industries/public	1/booklet
f	Author/Joint Author of a CD consisting Collection of information for the benefit of students/farmers/public	1/CD
F. Student Engagement (Max of 3/each category) (MAX 5 marks)		
F1	Participation in Faculty Board	2/year
F2	Faculty Sub-Committees/Faculty societies	1/Committee/year
F3	Participation in Quality Enhancement/Assurance activities	1/Activity
F4	Participation in Student Welfare/ Mentoring /Counseling Group/GEE Group	1/year
F5	Delivering public seminar/Invited speech	1/activity
F6	Recipient of University Awards (Not mentioned above)	1/Award
F7	Inventions/innovations/Patents	1 for each
F8	Representation of the batch	1/year
F9	Participation in Exhibition/Workshops/Interactive sessions for the benefit of public/School students/Farmers	1/activity
F10	Any other claim not mentioned above	0.5/activity or event

TOTAL 100 MARKS

7. Special Benefits to the Students

- Faculty Award placement will be noted on the academic Transcript.
- A certificate signed by the Vice Chancellor and the Dean will be issued to the student.
- Students will be given an opportunity to serve as Student Ambassadors who will extend their support to quality assurance activities of the faculty and represent the University in national events when requested by the Vice Chancellor.

DEAN'S LIST

An Undergraduate student of the faculty could be selected to the Dean's List each semester if the student achieves a GPA equal to or more than 3.70.

Dean's List for each semester shall be prepared at the end of the Academic year
